

**B.A. (P) II Semester (CBCS)**

**English-C (AECC)**

**Code: 72032806**

M.M.: 100

***(Write your Name and Roll No. on each page of your answer sheet.)***

***Important: Attempt any two questions in about 500 words each.  
Each question carries 50 marks.***

- Q1. What are the things necessary for effective communication?
- Q2. Give two examples of non-verbal communication and explain them briefly.
- Q3. How can we overcome the barriers to communication?
- Q4. List the different steps involved in writing a report